

**Government of West Bengal
Medical Cell, Finance Department
Writers' Building; Kolkata-700001**

Memo No:125(100)-F(MED)WB

Dated: 17.12.2020

From
Manik Ratan Dey
OSD & EO Joint Secretary to the Government of West Bengal
Medical Cell, Finance Department
Block-G, Writers' Building.

To
All Drawing and Disbursing Officers
Under Government of West Bengal

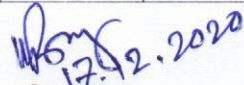
Subject: Intimation of Information for tagged multiple Head of Offices having distinct HOO Code under your DDO Code for drawing and disbursing fund through IFMS

Medical Cell, Finance Department, Apex Implementing Body, has received some communication through telephonic conversation from different Head of Offices (HoO) that they are not able to implement revised WBHS functionality due to attachment in single Drawing and Disbursing Officer in HRMS.

Detailed information of such Drawing and Disbursing Officers who are drawing and disbursing fund in IFMS for multiple Head of Offices, is not available at this Cell.

Therefore it is requested to all such Drawing and Disbursing Officers to communicate details of multiple Head of Offices for which you are drawing and disbursing fund through IFMS in the following format in an official letter to this cell (**E-mail Address: as2med.fd-wb@gov.in**) at the earliest to implement revised WBHS functionality.

Sl. No.	Name of Tagged Head of Office	HOO Code of tagged Head of Office	Mobile No. of Head of Office	Designation of DDO	DDO Code	Mobile No. of DDO
1						
2						
3						
4						
5						
so on...						

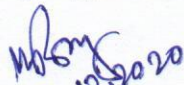

17.12.2020
Joint Secretary
Medical Cell, Finance Department
Govt. of West Bengal

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Copy forwarded for information and/or taking necessary action to;

1. Sri Manoj Pant, IAS, Principal Secretary, Finance Department, Government of West Bengal, Nabanna.
2. Smt Shilpa Gourisaria IAS, Joint Secretary, Finance Department, Government of West Bengal, Nabanna.
3. (Name of Head of Offices having tagged with a DDO who is drawing and disbursing fund from IFMS of other offices)


17.12.2020
Joint Secretary
Medical Cell, Finance Department
Govt. of West Bengal